

ST. AUGUSTINE'S in-the-Woods Episcopal Church
Minutes of Vestry Meeting
April 18, 2023

1. Call to Order: This meeting, changed from the 19th to the 18th with consent of the vestry members and advance notice to the congregation, was called to order by the Rev. Jennifer B. Cleveland at 9:01 A.M.

In attendance were Rev. Jenny Cleveland (Rector), Frank Shirbroun (Rector's Warden), Kathryn Beaumont (People's Warden), Gail Corell, Elaine Ludtke, Maureen Masterson, Brad Portin, Mark Anderson, and Joan Johnson (Clerk). Bernie Barker arrived about 10:00.

Guests attending the first part of the meeting: Susan Sandri and David McClellan

Excused: Stephen Schwarzmann and Nancy Ruff

2. Reflections and Prayer: Elaine opened the meeting with a modified Morning Prayer.

3. Minutes:

Clerk Joan Johnson

MOTION: that the minutes of the March 14, 2023, Vestry Meeting be approved as presented

1st – Mark

2nd – Elaine

Passed unanimously

4. Carpet Repair in Nave:

The meeting moved into the Nave, where Susan, Frank, and Mark presented their ideas for repairing/replacing a section of the carpet that was burned on Holy Saturday. Rather than doing a patch job, which wouldn't completely match the existing carpet, it was suggested that we lay a six foot wide, dark green runner down the aisle from the narthex to the altar. Carpet One of Freeland has an appropriate carpet and has given a bid of \$4102.50 to purchase and install it. After some discussion Susan and David left the meeting and the Vestry returned to the Parish Hall.

5. Rector's Report:

The Rev. Jennifer B. Cleveland

A. Rev. Jenny handed out her written report, outlining some of her activities and focal points. Total Easter Vigil and Easter Sunday attendance this year was 167, compared to 114 last year!

B. Earth Day will be celebrated on Sunday, April 23, with Celtic liturgy and a focus on Creation Care. On Sunday, April 30, Henry Lebedinsky will be installed as Missioner for Music and honored at a special coffee hour.

C. Rev. Jenny recently attended an orientation for clergy new to the Diocese of Olympia. She encourages making greater connections with the Diocese and using their resources offered.

D. Mutual Ministry Goals still need to be developed.

6. Treasurer's Report:

Treasurer Nancy Ruff

A. Treasurer Nancy Ruff was not in attendance, but had submitted her Financial Summary and Treasurer's Reports in advance of the meeting. We are at just over 25% of the year. As of the end of March total income and pledges were at 23% of the budgeted amount and total expenses also at 23%.

B. Brad asked why the church uses banks and not a credit union. Rev. Jenny and Frank will talk with the treasurer about interest bearing accounts.

7. People's Warden Report:*Kathryn Beaumont*

A. Kathryn listed some of her activities during the past month, saying that she has been primarily focusing on external communication.

B. She has attended a Greening Committee meeting, has been in discussion with Arnelle Hall about the Altar Guild (which needs more people), and is brainstorming with Bill Skubi about improvements to live streaming.

8. Rector's Warden Report:*Frank Shirbroun*

A. Frank offered thanks for the work done by the Buildings & Grounds Committee.

B. Brian Alexander from Tranquil Computers has repaired Molly's desk top computer and evaluated another laptop and an old external hard drive, both of which will be discarded soon.

C. Frank will be gone from May 15 – June 15 and will miss the May Vestry meeting.

D. A sample of the carpet which is on hold at Carpet One was passed around.

MOTION: that the Vestry accept Carpet One's bid of \$4102.50 to purchase and install the dark green carpet runner, with the funds coming from the Kornfeld Fund

1st – Frank2nd – Elaine**Passed unanimously****9. Scholarship Committee Report***Joan Johnson*

MOTION: that the Vestry authorize the granting of \$2000 scholarships for the 2023-24 school year to high school graduates Matthias Pierson, Morgan Batchelor, and Lucas Taksony

1st – Bernie2nd – Kathryn**Passed unanimously****10. Parking Lot Improvements:***Mark Anderson*

A. Prior to the meeting Mark submitted a written report from the B & G Committee and a bid from Clayton at Country Road Driveways for regrading both upper and lower parking lots and replacing the parking space markers.

B. This work can be considered Major Maintenance, with funds provided by the Permanent Endowment Fund.

MOTION: that the Vestry approve the expenditure of up to \$13,000 for the Parking Lot regrading project, with funds to be taken from the Permanent Endowment Fund, and authorize the signing of a contract with Country Road Driveways

1st- Mark2nd – Kathryn**Passed unanimously****11. Cloud Storage Report:***Brad Portin*

A. It is Brad's recommendation that the church use Google Drive for storing church files. Their paid personal plan costs \$100 for a year's subscription.

MOTION: that the Vestry authorize the purchase of an annual subscription to Google One Premium with two TB storage

1st – Brad2nd - Elaine**Passed unanimously**

B. The website consultants are currently working on privacy issues. A draft of the website will be presented at the May Vestry meeting.

12. Committee Reports:

A. Prior to the meeting the following additional written reports were submitted:

Greening Committee (Celia Metz)

Ad hoc Insurance Committee Report (Stephen Schwarzmann)

Episcopal Peace Fellowship Report (Dick Hall)

The Light (Robin Porter)

B. The Vestry discussed the EPF report and agreed to schedule time during the June Vestry meeting for a more comprehensive discussion of the gun issue and of safety at church. The suggestion was made that we also schedule a special workshop revolving around Safety and Emergency Preparedness.

C. There were no further questions or discussions regarding any of these reports.

13. Closing Prayer and Adjournment:

Rev. Jenny closed with a Creation Care Prayer and then the meeting was adjourned at 11:52 A.M.

Submitted by Joan Johnson, Vestry Clerk

Next Vestry Meeting: May 17, 2023 at 3:00
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